Dear [CLIENT NAME]

I am writing this letter to thank you for the timely payment that you have sent for this month. Our company was running in losses and there was a loss of credits. Your payment for this month has helped our company in reviving back to its original state.

Your step towards our company was really beneficial for us. We are really thankful and obliged to all the activities that you have done for our organization.

We are very happy for all the efforts that you have put in for us. We express our heartfelt gratitude for all your deeds. A small token of thanks has been enclosed along with this letter. On behalf of the entire organization, I request you to kindly accept the token of thanks.

Yours truly,

[YOUR NAME]

[YOUR COMPANY NAME]

